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**TCOS AGM Monday 27th September 2022**

Attendees

Committee: P McCormick, R McMenemey, J Dawson, S Tinnon

Members: B Narey, B Rojek, G Fitzjohn, J Petchell, J Sedgeley, J Grant, J Matthews, J Ogden, M Ogden, K Wright, L Dunn, M Coogan, N Laybourn, R Gibson, R Croxall, R Fairburn, S Kenworthy, R Waldram, K Cozens, A Wotherspoon, S Olver, J Eastman-Nye.

Guests: Mindspace - Beka Avery, T-21 - Kim Richardson / Verity Wilson, Second Helpings - Wendy Cowell.

**Apologies**: Francis Rowe, Patrick Broadhurst, Jonathan Nottingham, Harvey Edwards, Doug / Ann, Keith Wright, Neil Wotherspoon.

**Key points**

* 120 members
* The incorporation of The Cyclists of Stamford Community Interest Company (committee members are Directors of the business).
* Jamie Petchell to replace Jon Nottingham as Treasurer (and Director). Thank you to Jon for his time and support.
* Membership fee income £3,630.
* Club bank account created in January 2022 (using Starling). Starting balance £3,222.54 and current balance £6,476.50.
* 3 x £1,200 cheques presented to the charities (raised through the C2C Challenge ride).

**Votes**

* The Membership fee for 2022/23 is £30. *Approved, membership period starts 1/9.*
* Financial year end to be revised to align with the incorporated business dates. *Approved*
* Use of PSF Accounting as the TCOS CIC accountant. *Approved*
* Subject to the final accounts confirming the amounts are in line with our expectations at this time, a total of £6,000 is to be donated to the 3 chosen charities.  *Approved*

**Questions**

* RG: Do the Directors claim any expenses? *No*
* RG: Does the Club intend using the surplus to subsidise the membership fee? *No*
* RC: Can the Club do more to involve the riders who ride in the lower groups? *We will look into potential improvements.*
* MC: Pre ride risk assessments have been discussed but not progressed, what is the Club’s intention? *Unless we are riding a new area, the Club does not feel it is necessary to have these assessments.*
* MC: What is the Club intention regarding a rider having emergency contact and any other relevant medical information available on the ride? *We capture information as part of the membership process and this is available to committee members but we should look at how people have this with them on the ride.*
* MC: Incident reporting does not appear to be in place, what is happening with this? *We have a process and will urgently look into and address any failure points.*

**Actions**

* JD / JP to arrange payment of £1,200 per charity.
* JD to prepare and introduce 2022/23 membership payment arrangements. As part of this, any members with a credit from the cancelled Xmas party will receive a discount equal to the value (up to the cost of membership).
* JN to finalise accounts and liaise with the Accountant and JP to handover.
* RM to provide a first draft of the calendar of events for inclusion in a survey to ascertain likely take up and any additional ideas. Ideas at the AGM included, adding dates for Sportives Club members may wish to participate in and Velodrome ride.
* JD to transfer relevant AGM information into the members area of the website.
* JD to provide cheque presentation photos to JP.
* PM to draft Club member survey, including questions regarding the vision for the club, why people are choosing not to lead rides, if people would prefer a set or varied approach to routes and how we might approach attracting a more diverse base e.g. beginners.
* PM (the committee) to consider using the same / similar routes for each group, so it is easier for people to move between them on the ride (JM suggestion).
* PM to confirm and record the rationale for not having pre ride risk assessments each time.
* RM to propose how ride participants and leads have emergency / medical information available on each ride.
* ST to ensure any incidents have followed the defined process.
* PM to take steps to ensure First Aid kits are available in every group (there have been instances where this has not been the case).
* PM to work with others (ST and BR) to introduce a ‘Beginners’ ride into the Club. Ideas included; removing a speed expectation, a relatively short distance, buddies, utilising Birch Tree café, wording to address any concerns this level of rider may have (simple, easy, safe, nobody left behind, camaraderie).